

KIRKBYMOORSIDE ALLOTMENT ASSOCIATION

The Constitution and Rules of the Allotment Association

Names, Objects and Powers

- 1) The name of the Society shall be Kirkbymoorside Allotment Association.
- 2) The object of the Society shall be to defend, maintain and manage the Allotments at Gillamoor Road, Kirkbymoorside.
- 3) The Society will not part in any Parliamentary, County Council, or other Local Government Elections.

Membership

- 4) Membership shall consist of person granted tenancy of a plot or plots on the Gillamoor Road Site who shall have voting rights at any Annual or Extraordinary General Meeting of the Society.
- 5) Subscriptions will be by a joining fee and annual rental charges for plots as determined by the Kirkbymoorside Allotment Association Committee and will be advised to plot holders no later than February each year.
- 6) The elected Management Committee shall have powers to remit, reduce or modify individual plot rents/subscriptions as it deems appropriate.
- 7) Cessation of Membership – A member shall cease to be a member: -
 - a) Upon death;
 - b) Upon resignation;
 - c) Upon expulsion by the Committee;
 - d) Upon non-payment of a plot rent/subscription by 1st April in any year (One month's grace being considered very reasonable in most circumstances).
- 8) The expulsion of any member shall be a matter to be determined by the Committee. The member shall have written notice of the matter at issue and be entitled to respond in writing or by appearing before the Committee. Decisions will be by simple majority of the full Committee Membership

Register of Members

- 9) The Secretary will maintain a register of members recording their names, addresses and telephone numbers and will supply copies to each Committee Member. Ordinary members may obtain a copy on payment of a fee of 50 pence.
- 10) It shall be the duty of members to advise the Secretary of changes of their address, etc.....

General Meetings

- 11) Annual General Meetings shall be held in April of each year upon a date determined by the Committee.
- 12) Extraordinary General Meetings shall be held whenever the Committee feel it necessary or whenever a requisition for such a meeting signed by five members is delivered to the Secretary. Should the Secretary fail to convene an E.G.M. within four weeks the members requesting it may themselves convene such as meeting by giving notice as set out by rule 13.
- 13) Notice of General Meeting – At least seven days notice in writing of every General Meeting, stating the business to be transacted at such meeting, shall be sent to every member at the address entered in the register of members.
- 14) Voting at General Meetings – Every member present at a General Meeting and not otherwise disqualified shall have one vote and where the votes cast in any matter are equal the then presiding officer shall have the casting vote in addition to his vote as a member.
- 15) Presiding Officer at General Meeting – At all General Meetings the Chairman, or if he be not present, a chairman elected by the meeting, shall preside.

- 16) Quorum at General Meetings – Unless otherwise determined by a previous General Meeting, a quorum at General Meeting shall consist of twenty members.
- 17) Discussions at Meetings – No political or sectarian issue shall be raised, or resolutions of that character proposed, either at any Committee or General Meeting of the Society.

Officers and Committee of Management

- 18) The Society shall have the following officers: -
A chairman, a Secretary, a Treasurer and a minimum of five committee members or such other number as may be determined by a General Meeting or by the Committee itself.
- 19) Committee of Management – The Committee of Management shall consist of the Chairman, Officers and five committee members.
- 20) Election of Chairman, Officers and Committee Members shall take place at the Annual General Meeting if any officer or committee member shall die, resign, be removed or become unfit to act the committee may fill the vacancy until the next Annual General Meeting.
- 21) Removal from Office – any Officer or member of the Committee may be removed from office at any time by a resolution at any General Meeting which may proceed to fill the resultant vacancy.
- 22) Powers of the Committee. The committee shall have full power to direct and conduct the business of the Society for the purpose of accomplishing its objectives.

Meetings of the Management Committee

- 23) Meetings will be called at the discretion of the Chairman or the Secretary or at the request of any three Committee Members.
- 24) At least seven days prior notice to be given to all Committee Members.
- 25) A quorum at meeting shall be not less than five.
- 26) Every question shall be decided by a majority of votes. The presiding officer shall have a casting vote to break any deadlock. The Chairman, or if not present, a Chairman elected at the meeting shall preside.

Management of Accounts

- 27) An account shall be kept by the elected Treasurer of all income and expenditure of the Society.
- 28) The income shall be applicable as may be determined by the Committee of Management but typically will include: -
 - a) For payment of the expense of managing land and building acquired or erected including payment of rent, rates, takes and other like out goings.
 - b) For payment of the expense of repairs or improvements from time to time made by the Society on such land and buildings.
 - c) For recouping capital expenditure by the Society on improvements or adaptation of the land and buildings within such a period as is reasonable having regard to the probable duration of the improvement of work or adaptation.
 - d) For prizes for the encouragement of the proper cultivation of the land; and
 - e) For the benefit of the membership generally, in such manner as the Committee may determine.Nothing in this rule shall be deemed to prohibit an arrangement between the Society and a tenant for the repayment or rebatement of part of the rent payable be him to the Society.
Nothing in this rule shall prejudice or affect any right or remedy of any creditor of the Society.

Auditor

- 29) Before any Annual General Meeting, or an Exceptional General Meeting where the finance of the Society will be submitted for examination by an independent, competent person whose observations thereon will be reported to the meeting.

- 30) Copies of accounts and balance sheets will be supplied to all members attending the General Meeting and the Treasurer will supply any additional information or answer any question relating thereto.
- 31) Any Member having an interest in the funds of this Society shall be allowed to inspect the books at all reasonable hours and may requisition access to current and reserve account records.

General Matter

Copies of Rules – The Secretary shall deliver a copy of the Rules of the Society to every person on demand on payment of a sum not exceeding 50p and the Committee of Management shall provide the Secretary will sufficient copies of the said Rules for this purpose.

Amendment of Rules – Mode of Amending Rules. The Rules may be amended by resolution of a three-fourths majority at a General Meeting. No amendment of rules is valid until registered.

BY-LAWS – By-Laws. The Committee may from time to time make by-laws relating to the tenancy of allotment gardens, provided that no such by-laws shall be inconsistent with these rules.

Dissolution of the Society – Dissolution. The society may at any time be dissolved by the consent of three-fourths of the members, testified by their signatures to an instrument of dissolution.

Some plots are split into two (marked a or b) on the main contact list maintained by the Chairman/Secretary

Current Plot Locations

Row	A	B	C	D	E	F	G	H	J	K
1	A1	B1	C1	D1	E1	F1	G1	H1	J1	K1
2	A2	B2	C2	D2	E2	F2	G2	H2	J2	K2AA
3	A3	B3	C3	D3	E3	F3	G3	H3	J3	K3
4	A4	B4	C4	D4	E4	F4	G4	H4	J4	K4
	Main Track				Water		Main Track			
5	A5	B5	C5	D5	E5	F5	G5	H5	J5	K5
6	A6	B6	C6	D6	E6	F6	G6	H6	J6	K6
7	A7	B7	C7	D7	E7	F7	G7	H7	J7	K7
8	A8	B8	C8	D8	E8	F8	G8	H8	J8	K8

A7 is a shrubbery not allocated as an allotment.

Reviewed and Updated 28/10/25